

SAN JOAQUIN LAFCO
PROCEDURE FOR SELECTING
PUBLIC MEMBER AND ALTERNATE
(Adopted February 15, 2008, Revised February 15, 2011,
Revised February 11, 2016, Revised June 8, 2023)

Authority

1. All members of the Commission shall appoint a Public Member to represent the general public (Government Code Section 56325(d)). Provided that the current Public Member is not seeking another term.

The Public Member shall be subject to the affirmative vote of at least one County Member and at least one City Member.

2. All members may also appoint an Alternate Public Member, provided that the current Alternate Member is not seeking another term. The Alternate Member shall be subject to the affirmative vote of at least one County Member and at least one City Member (Government Code Section 56331).

3. The Public Member and Alternate must be residents of San Joaquin County and shall not be an officer or employee of the County or any City or District with territory within the County (Government Code Section 56331).

4. The term of office is four years and until the appointment and qualification of the member's successor. The expiration date of the term of office shall be the first Monday in May of the year in which the term expires. A mid-term vacancy shall be filled for the unexpired portion of the term. Any member may be removed at any time and without cause by the body appointing that member. (Government Code Section 56334).

Selection Procedure For Public Member and Alternate

1. The procedure shall be initiated by the Commission, usually in February, by directing the Executive Officer to announce that applications would be accepted. The announcement may be for both the Public and Alternate Members to give the Commission the ability to appoint a new Alternate member if the incumbent Alternate Member is appointed to the Public Member position.

2. If directed, the Executive Officer shall issue a press release. It shall announce that applications are available and will be accepted through the close of business the not less than 21 days after the publication of the position availability.

3. The Executive Officer shall post notice of the vacancy on or near the doors of the Commission meeting room and at the Executive Officer's office. The Executive Officer shall send a copy of the notice to the clerk or secretary of the legislative body of each local agency within the County. Final appointment to fill a vacancy may not be made for 21 days after the posting of notice.

4. All applications received by the deadline will be reviewed by a Public Member Selection Sub-Committee. The Sub-committee will present the three (3) most qualified candidates with the April meeting agenda. All applicants will be invited to attend the meeting and briefly present their qualifications to the Commission.

5. At the April meeting, the Commission may make an appointment by majority approval of the four members or may continue this matter from time to time. The appointment shall be subject to the affirmative vote of at least one County Member and at least one City Member.

6. A mid-term vacancy shall be filled by the same procedure as used for full term of appointments. The appointment shall be effective immediately, and the term of office shall be the unexpired portion of the predecessor's term.

7. The term of the Alternate Member to be selected to begin term in May and it will be a four year term to end in May to stagger the terms of the Public and Alternate Member and avoid both seats being vacant at the same time. Thereafter, the term of the Alternate Member will be to a four-year term.